

## **TEACHER**

### **English Teacher**

#### **ESSENTIAL DUTIES AND RESPONSIBILITIES:**

1. Reports to and is supervised by the Superintendent.
2. Plans for and guides instructional programming and activities which contribute to a climate where students are actively engaged in meaningful learning experiences and successfully achieve their personalized educational programs.
3. Identifies, selects, and modifies instructional resources to meet the needs of the students with varying backgrounds, learning styles, and special needs.
4. Continuously monitors and assesses student learning and makes appropriate modifications to meet students' needs.
5. Maintains up-to-date, accurate, effective and efficient record keeping procedures.
6. Provides a positive environment in which students and families are encouraged to be actively involved in the learning process.
7. Maintains a high level of communication (both orally and in writing) with other staff, students, and parents to deliver program information and address individual student needs.
8. Engages parents and students in the learning process through frequent and meaningful communication (e.g., phone, e-mail) about student progress.
9. Models professional and ethical standards when dealing with students, parents, peers, and community.
10. Ensures that student growth and achievement is continuous and appropriate for age group, subject area, and/or program classification.
11. Establishes and maintains collaborative working relationships with students, parents, and peers to enhance the instructional environment.
12. Meets professional obligations through efficient work habits, such as: documenting student progress, meeting deadlines, honoring schedules, coordinating resources and meetings in an effective and timely manner, and demonstrating respect for others.
13. Maintains and teaches a specified number of students as part of an interdisciplinary team.
14. Other duties and responsibilities as assigned.

*To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

#### **EDUCATION AND TRAINING:**

- Bachelor's degree in education. Additional coursework preferred.
- Knowledgeable in the Step Up to Writing program preferred.
- Trained in a variety of software programs (e.g., data bases, Microsoft Excel, Power Point, data mining software).
- Trained in best practices in standards-based education, instruction, and assessment.

#### **EXPERIENCE:**

- Experience in curriculum, assessment, team-teaching, preferred.
- Experience with multi-age and multi-cultural groups preferred.

**CERTIFICATES, LICENSES, & REGISTRATIONS:**

- Hold or be eligible to hold a valid Colorado teaching license.
- Endorsed or certified in Secondary English.
- Valid Colorado driver's license preferred.

**SKILLS, KNOWLEDGE, & EQUIPMENT:**

- Excellent interpersonal, organizational, oral and written communication skills.
- Ability to work independently with indirect supervision.
- Ability to work as part of an interdisciplinary team.
- Accepts responsibility and is self-motivated
- Strong work ethic to achieve both school and personal goals.
- Effective multi-tasking and time management skills.
- Operational knowledge of the Internet and web-related technologies.
- Comfortable working with technology. Able to competently and persistently apply problem-solving skills towards technology issues.
- Understand the benefits of continuous learning and take personal responsibility for professional development.

**SALARY RANGE:**

Commensurate with education and experience

**CONTRACT LENGTH:**

154 Days

**LOCATION:**

Branson, Colorado

**CLOSING DATE:**

Open until filled

To obtain the teacher application online, visit [www.bransonschooldistrict.com](http://www.bransonschooldistrict.com) under Human Resources

For additional information please contact: Jamie Odum [jodum@bransonschoolonline.com](mailto:jodum@bransonschoolonline.com)

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AN EQUAL OPPORTUNITY EMPLOYER