



Branson School District RE-82

Home of the Bearcats

BUILDING AND GROUNDS MAINTENANCE/CUSTODIAL WORKER JOB DESCRIPTION

Purpose:

The Buildings and Grounds Maintenance/Custodial Worker maintains school buildings and grounds in top condition to ensure full and productive use of district facilities. To accomplish these tasks the Buildings and Grounds Maintenance/Custodial Worker must work closely with the staff and administration of Branson School District RE-82.

Responsible to:

Buildings and Grounds Supervisor
Building and District Administrator(s)

Payment Rate:

According to Classified Salary Schedule

Benefits:

•Fringe benefits as scheduled by the Board of Education.

Qualifications:

1. High School diploma or equivalent.
2. Experience in building and grounds operations.
3. Desire to continue career improvement.
4. Familiarity with computers and software relating to maintenance and inventory.
5. Ability to read chemical labels.
6. Ability to read material safety data sheets (MSDS).
7. Ability to initiate and complete work orders.
8. Have a valid driver's license, be able to drive, and qualify under the district's insurance carrier when driving a district vehicle.

Essential Functions:

1. Maintain school buildings and grounds in top condition to ensure full and productive use of district facilities.
2. Ensure that all activities conform to district guidelines.
3. Communicate effectively with all members of the school district and community.
4. React to change productively and handle other tasks as assigned.
5. Appropriately operate all equipment and machinery as necessary.
6. Support the value of an education.
7. Support the philosophy and vision of Branson School District RE-82.



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Physical Requirements/Environmental Conditions:

1. Requires prolonged sitting or standing.
2. Requires physical exertion to manually move, lift, carry, pull, or push heavy objects or materials.
3. Requires stooping, kneeling, crawling, bending, turning, and reaching.
4. Requires climbing and balancing.
5. Must work indoors and outdoors year-round.
6. Must work in noisy and crowded environments.
7. Must work in and around dust, fumes, and odors.
8. Must be able to drive a mechanical vehicle.
9. Must be able to work in high places.

General Responsibilities:

1. Assist in maintaining school buildings and grounds in top condition.
2. Assist in promoting the safety, health, and comfort of students and employees in school buildings and grounds.
3. Maintain a high standard of safety, cleanliness, and efficiency in all maintenance and repair projects.
4. Perform preventive maintenance, repair, and installation in connection with:
 - a. electrical, plumbing, and HVAC systems.
 - b. exterior and interior of buildings.
 - c. school grounds.
5. Move equipment and materials within and between school buildings.
6. Work overtime when emergencies arise in order to prevent disruption of the schools.
7. Act as a substitute custodian when necessary.
8. Observe district policies at all times.
9. Keep abreast of new information, innovative ideas and techniques.
10. Adhere to all district health and safety policies, including all precautions of the Bloodborne Pathogens Exposure Control Plan.
11. Other duties as assigned by the Buildings and Grounds Supervisor or Administrative Staff.

Evaluation:

Performance of this job will be evaluated by the Superintendent or designee in accordance with adopted Board Policy.

Closing Date: Open until filled

To obtain the Branson School District application online, visit:

<https://bransonschooldistrict.com/human-resources/>

Please submit a letter of interest and three references with contact information to Jamie Odum, Superintendent at jodum@bransonschoolonline.com



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For additional information please contact:

Jamie Odum

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AN EQUAL OPPORTUNITY EMPLOYER